

MARKING OF CONTAINERS DUE FOR DELIVERY TO AEROSUD

1. PURPOSE

- a. This procedure has been implemented in order to adequately and clearly identify Containers and their contents so that:
 - i. The Consignor can be readily identified without opening the Container
 - ii. the detail of the contents can be easily and clearly identified by Purchase Order number and Purchase Order Line number on the exterior of the Container
 - iii. Supporting Documentation is available inside the Container even if the documents attached to the outside of the Container are lost in transit.

2. DEFINITIONS

- a. Container: shall mean any bag, packet, box, crate or other item/means used for the purpose of packaging the items.
- b. Overbox: shall mean the box, Container or crate into which a number of smaller Containers are packed for delivery.
- c. Consignor: shall mean the supplier who has dispatched the Container to Aerosud
- d. Supporting Documentation: shall mean manufacturer's Certificate/s of Conformance, Vendor's Certificate/s of Conformance, Test Reports or any other relevant document/s required in terms of Quality Assurance and Control as well as the commercial documents such as Delivery documentation.

3. LABELLING

- a. The Consignor shall mark each Container or, if a number of Containers are packed in an Overbox then the Overbox itself shall be marked with a label no smaller in size than 4 inches by 6 inches (approximately 10cm x 15cm)
- b. The label shall be applied with an adhesive to two adjacent or opposite sides of the Container or Overbox
- c. Should the label and contents be computer generated, the label font shall be no less than 28.
- d. For hand written labels, details must be filled in using a permanent black fiber tip marker leaving a stroke width of not less than 1/16" (2mm)
- e. The label shall contain at least the following information:
 - i. The Consignor's name
 - ii. The Aerosud Purchase Order number
 - iii. The Aerosud Purchase Order Line number as displayed on the Aerosud Purchase Order itself
 - iv. The number of boxes sent for each shipment
- f. The label shall be clearly legible

4. LABEL FORMAT PROTOCOL

- a. With reference to paragraph 3.d.ii and 3.d.iii above, the label shall be marked in accordance with the following examples:
 - i. Purchase Order: AVN 12345
 - ii. Line number: 3
 - iii. Box: 1 of 1
- b. Or
 - i. Purchase Order: AVN12345/3
 - ii. Box 1 of 1
- c. In the case of multiple Purchase Orders and lines, multiple lines for each Purchase Order may be marked as follows:
 - i. Purchase Order: AVN 12345
 - ii. Line number: 3, 6, 13, 19 **or**
 - iii. Purchase Order: AVN 12345/3/6/13/19
 - iv. Box 1 of X or Box 2 of X or Box 3 of X as applicable
- d. In the case where multiple Purchase Orders and lines are packed in one Container or Overbox, then one or more labels indicating the relevant Purchase Order/s shall be attached to the box as per paragraph 4 a, b or c above

5. LABEL TEMPLATE

- a. A sample label template in Excel is available and which can be downloaded from the Aerosud web site as examples for your convenience(www.aerosud.co.za under the "Suppliers" tab)
 - b. If the template is not used, the Consignor shall use a similar form and format in order to comply with this procedure.
6. Should a Consignor be unable to fulfill this procedure, it shall be such Consignor's obligation to notify the Aerosud Buyer (as stated on the Purchase Order) of the situation in advance of the shipment having taken place. A revised method of identifying the contents of the Container/Overbox shall be then mutually agreed upon.
7. The Consignor shall put copies of the Supporting Documentation on the inside of the Container as well as on the outside as is required for normal shipping practice. It is highly recommended that scanned copies of all such Supporting Documentation also be sent to the relevant Aerosud buyer (as identified on the Purchase Order) by e-mail in advance of the shipment having left the Consignor's premises.

CHECKED AND APPROVED BY: Peter Leo	DATE: 6/12/2010
SIGNATURE:	